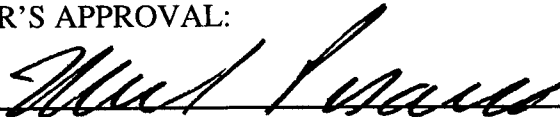


REPORT

DATE: May 6, 2004
TO: Regional Council
FROM: Arnold San Miguel, Senior Government Affairs Analyst
SUBJECT: Approve Budget for 8th Annual Bi-State Transportation Tech. Adv. Steering Board Meeting

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION: Approve expenditure not to exceed \$2,100.00 (\$300 from the general fund) for simultaneous translation services and lunch at the 8th Annual Bi-State Transportation Technical Advisory Committee (BTTAC) Steering Board meeting scheduled for 11:00 a.m. – 2:00 p.m., Thursday, June 17, 2004 at San Diego Association of Governments (SANDAG) Board meeting room in San Diego, California.

BACKGROUND: In 1996 SCAG signed a Memorandum of Understanding with U.S. and Mexican planning organizations to enhance the coordination of transportation planning activity along the border. This year (July 2003 to June 2004) SCAG is serving as the Chair of BTTAC and is responsible for providing simultaneous translation services and lunch at this year's 8th annual BTTAC Steering Board Meeting. This is the first time SCAG has served as the Chair of BTTAC. The membership of BTTAC includes:

- Southern California Association of Governments (SCAG)
- Imperial Valley Association of Governments (IVAG)
- San Diego Association of Governments (SANDAG)
- California Department of Transportation (Caltrans)
- City of Calexico
- City of Mexicali
- City of Tecate
- City of San Diego
- City of Tijuana
- City of Playas de Rosarito,
- City of Ensenada
- County of San Diego,
- Secretario de Infraestructura y Desarrollo Urbano del Estado (SIDUE)

FISCAL IMPACT:

Expenditure not to exceed \$2,100 (WBS 04-810.scgs90) consisting of approximately \$1,500 to \$1,800 for simultaneous translation services and \$300 (a general fund expenditure WBS 04-800) for lunch with attendance of approximately 40 persons.